Texting Orsa from your phone

Text your HQ number from your own phone to ask Orsa something or change something, without opening HQ.

Steps

1. Press your initials at the top right and open Your profile. Under Call me for callers, put in your phone number, tick Let me text Orsa from this phone, and press Save.
2. Text your HQ number from that phone, the way you would ask Orsa in HQ: "What's my next job?" or "Move the Lopez job to 3."
3. When Orsa would change something, it says what. Reply YES to do it, or NO to drop it. Reply UNDO to put back the last change.

Good to know

Orsa only answers texts from the number saved there, and only with what you are allowed to see and do.

A refund, voiding an invoice or erasing a customer asks you to reply YES twice.