Sending an invoice

Send an invoice from the job when the work is done. The customer pays by card online.

Steps

1. Open the job and start the invoice. It starts from the accepted Quote.
2. Check the lines, the deposit already paid and the tax.
3. Press Send. The customer gets a link to read it and pay.

Good to know

Invoices are on the Invoices screen, with what is paid and what is still owed.

https://orshihq.com/help/send-invoice