Roles and what each one sees

Every company starts with four roles: Owner, Office, Technician and Bookkeeper. Each can see or change parts of HQ.

Steps

1. Open People and permissions, then What each role may do.
2. Pick a role to see each area and whether it can see it, change it, or neither.
3. Change what a role may do, or create a new role, and save.

Good to know

The Owner may always do everything.

Nobody can give anybody something they do not have themselves.

Orsa follows the same rules. It can only see and do what the person asking can.